



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

October 13, 2022

Date

### **MNJ TRADING**

Unit 203, Fiori Bldg. Capri Oasis,  
Dr. Sixto Antonio Avenue,  
Brgy. Maybunga, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Supplies and Equipment for the Orientation and Forum on R.A. 9262** for the **Pasig Employment Service Office** under **Purchase Request No. 100-22-07-959**, covered by **Purchase Order No. 22-10-1994** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**

City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**REY KEVIN L. VILLANUEVA**  
Authorized Representative  
**MNJ TRADING**

Date: 10/13/22